

**ALGERIA BUSINESS VISA**

Documents	Particulars
<b>Passports</b>	<ul style="list-style-type: none"> <li>* Passport valid for 06 months from the date of entry at least two blank page</li> <li>* Copy of passport bio-data pages (photo page and address/parents page).</li> </ul>
<b>Photographs</b>	<ul style="list-style-type: none"> <li>* Two recent (not older than 30 days/1 month) passport size, ( 35mm x 45mm of the picture) photographs</li> </ul>
<b>Visa Forms</b>	<ul style="list-style-type: none"> <li>* Two fully typed visa application forms.</li> </ul>
<b>Covering Letter</b>	<ul style="list-style-type: none"> <li>* A covering letter per individual / family/ company addressed to The Visa officer, Embassy of Algeria</li> <li>* The Covering Letter should brief the profile of the applicants and the purpose of travel with travel dates. Covering letter should state the purpose of visit and day to day details</li> <li>* Covering Letter can be on a plain paper for individuals and on the company letterhead for officials / sponsored applicants</li> </ul>
<b>Bank Statements</b>	<ul style="list-style-type: none"> <li>*Proof of adequate funds (Last 03 month's original bank statement signed and stamped by the bank).</li> <li>* Bank statements should be of relevant and active accounts which shows the proof of funds and income</li> <li>* Bank statements should be of a closing date closer to the date of visa application (A4 size preferred)</li> </ul>
<b>Itinerary / Air tickets</b>	<ul style="list-style-type: none"> <li>* A day-to-day itinerary/travel plan covering applicant stay in Algeria.</li> </ul>
<b>Invitation / Purpose of Travel / Accommodation</b>	<ul style="list-style-type: none"> <li>* Original Invitation letter on company's letter head from Algeria stamped by the Chamber of Commerce in Algeria addressing to Algeria Embassy Visa Section</li> <li>* Invitation letter should contain all the details as following-           <ul style="list-style-type: none"> <li>- Nature of business to be performed</li> <li>- Name and address of inviter to be visited in Algeria</li> <li>- Invitation letter must be signed by the concern authorities of the company</li> </ul> </li> <li>* Proof of Hotel / accommodation reservation in Algeria with contact number and address.</li> <li>* Accommodation certificate duly certified by the local authorizes in Algeria</li> <li>* Day wise itinerary of the tour</li> </ul>
<b>Supporting Credentials</b>	<p><b>Businessmen:</b></p> <ul style="list-style-type: none"> <li>* Proprietorship certificate / Certificate of Registration / Memorandum of Association, Articles of Association / PartnershipDeed / PAN Card</li> <li>* NOC from other partners or Directors incase of partnership</li> </ul> <p><b>Employees:</b></p> <ul style="list-style-type: none"> <li>* Leave sanction letter from the company (from the Government body incase of Government employees / public servants)</li> <li>* Last 3 months Salary Statements (only for Private firms)</li> <li>* Company ID card (optional)</li> <li>* Retirement Certificate or Letter / Copy of Pension Book (for retired employees)</li> <li>* Pension statements for the last three months;</li> </ul> <p><b>Students:</b></p> <ul style="list-style-type: none"> <li>Leave sanction letter from the educational institution (for travel during working days)</li> <li>Bonafide Certificate from the educational institution (for travel during vacations)</li> <li>* School/ College ID card (optional)</li> </ul> <p><b>Newly Wed / Honeymooners (if the spouse's name is not endorsed in their passports):</b></p> <ul style="list-style-type: none"> <li>* Marriage Certificate (Original)</li> <li>* Wedding Invitation card / Photographs (incase the marriage certificate is not ready)</li> </ul> <p><b>Children travelling and unaccompanied by both the parents / either parent</b></p>

	<ul style="list-style-type: none"> <li>* A NOC from both of the parents mentioning whether they are accompanying or not accompanying on the travel.</li> <li>* Passport copies / copy of both / either of the parents</li> <li>*In case parents don't have passports , birth certificate of the applicant and copies of the ID cards of the parents.</li> </ul> <p><b>Travellers unaccompanied by spouses/partners</b></p> <ul style="list-style-type: none"> <li>* A NOC letter from the unaccompaied spouse</li> <li>* Passport copy of the unaccompanied spouse. If not a passport holder, any Govt ID Proof mentioning spouse name can be submitted.</li> </ul>
<b>Disclaimers</b>	<ul style="list-style-type: none"> <li>* The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification.</li> <li>* BPVS offers Visa Facilitation services to our customers against a Service Fee</li> <li>* BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy/ Consulate / High Commission</li> </ul>

Information Updated on 15.02.2023