

**ITALY SHORT TERM STUDY VISA**

Documents	Particulars
<b>Passports</b>	<ul style="list-style-type: none"> <li>* Original Passport with atleast 6 months validity and atleast 2 blank pages.</li> <li>* Original old passport booklets if any</li> </ul>
<b>Photographs</b>	<ul style="list-style-type: none"> <li>* 3 photographs each</li> <li>* White background; Glossy finish; 80% face coverage with a little shoulder to be seen; Eyes and face to be clearly visible; Dimensions: 45mm x 35mm</li> </ul>
<b>Covering Letter</b>	<ul style="list-style-type: none"> <li>* A covering letter per individual / family/ company addressed to The Visa Officer, Consulate General of Italy.</li> <li>* Covering Letter can be on a plain paper for individuals and on the company letterhead for officials / sponsored applicants</li> <li>* Covering letter should mention the purpose of study visa, who will be bearing the expenses and travel dates with duration of stay.</li> <li>* Copy of Student ID card should be presented</li> </ul>
<b>Proof of Fund</b>	<ul style="list-style-type: none"> <li>* Documentation regarding the applicant's economic status-</li> <li>-Proof of means of support in Italy of not less than Euro 506.62 for each month (Euro 6079.45 per year) of the academic year. This fund has to be maintained in the Bank Statement of the applicant for the last 6 months and should be signed and sealed by the bank's branch manager.</li> <li>* Scholarship from Italian Government : Proof of scholarship in original.</li> <li>* If financially supported by a sponsor: -6 months original bank statement of applicant's Sponsor with sufficient funds and signed and sealed by the bank's branch manager</li> <li>-Sponsor ID proof and sponsorship letter</li> <li>-Documents proving sponsor's source of income</li> </ul>
<b>Evidence of payment of fees</b>	<ul style="list-style-type: none"> <li>* Evidence of remittance of tuition fees or acceptance of scholarships should be presented. The payment must be visible on the submitted bank statements</li> </ul>
<b>Certificate of admission</b>	<ul style="list-style-type: none"> <li>* Admission letter from the Italian Higher Education Institution</li> <li>* "Pre-enrolment Summary downloaded from the official UNIVERSITALY portal - if required by the Italian Higher Education Institution</li> </ul>
<b>IT Returns</b>	<ul style="list-style-type: none"> <li>* Latest 3 years Income Tax Acknowledgement / ITR-V (Saral) / Form 16A the applicant / sponsor</li> </ul>
<b>Itinerary / Air tickets</b>	<ul style="list-style-type: none"> <li>* Roundtrip airline ticket reservation (PNR/booking reference number will be verified) OR</li> <li>* Minimum of 2,000 Euros on top of the minimum required proof of financial support</li> </ul>
<b>Purpose of Travel / Accommodation</b>	<ul style="list-style-type: none"> <li>* Adequate proof of boarding and lodging in Italy for at least 30 days</li> </ul>
<b>Proof of previous education</b>	<ul style="list-style-type: none"> <li>* Color copy Final Degree/Final School Certificate duly attested and apostilled</li> <li>* Color copy of Transcript/Marksheet duly attested and apostilled</li> <li>* Copy of Declaration of Value (DOV) - if required by the Italian Higher Education Institution</li> <li>* Copy of CIMEA Certificate - if required by the Italian Higher Education Institution</li> <li>* CV of applicant</li> </ul>
<b>Travel Insurance</b>	<ul style="list-style-type: none"> <li>* Medical Insurance with a coverage of at least 30,000 €, valid for the first 6 months of stay in Italy, including the "repatriation clause".</li> </ul>
<b>Disclaimers</b>	<ul style="list-style-type: none"> <li>* The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification.</li> <li>* The Embassy / Consulate / High Commission hold the rights to call the applicant for a Personal Interview if needed</li> <li>* BPVS offers Visa Facilitation services to our customers against a Service Fee</li> <li>* BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy / Consulate / High Commission</li> </ul>

Information Updated on 05.06.2024