

NETHERLANDS SHORT TERM STUDY / RESEARCH VISA

Documents	Particulars
Passports	* Original Passport with atleast 6 months validity and atleast 2 blank pages.
	* Original old passport booklets if any
Photographs	* 3 photographs each
	* White background; Glossy finish; 80% face coverage with a little shoulder to be seen; Eyes and face to be clearly visible; Dimensions: 45mm x 35mm
Covering Letter	* A covering letter per individual / family/ company addressed to The Visa officer, The Netherlands Embassy
	* The Covering Letter should brief the profile of the applicants and the purpose of travel with travel dates
	* Covering Letter should be printed on the company letterhead
Bank Statements	* Original 3 months personal and company's bank statements with the seal and signature from the bank
	* Proof of sufficient funds to cover all expenses (tuition fee and daily expenses) during the study period. The funds may be under parents/legal guardian's name.
	* A letter (signed and stamped) from the bank stating the available balance
	* Bank statements should be of a closing date closer to the date of visa application (A4 size preferred)
IT Returns	* Latest 3 years Income Tax Acknowledgement / ITR-V (SaraI) of individuals and the company
Itinerary / Air tickets	* Return airtickets with all internal flight / train tickets if any
Purpose of Travel / Accommodation	* Certificate of admission or registration at an educational establishment for the purpose of attending academic or vocational courses
	* Student cards or certificates of the establishment at which the applicant is enrolled.
	* Letter from the Educational Institute in The Netherlands stating that the applicant has been offered a place in the course.
	*An identity document bearing the parents' signature (1document for each parent).
	* If relevant: a declaration from the minor's school consenting to his/her absence
	* Hotel vouchers or Hostel or other lodging proof.
Supporting Credentials	Employees:
	* Leave sanction letter from the company (from the Government body incase of Government employees / public servants)
	* Last 3 months Salary Statements (only for Private firms)
	* Company ID card (optional)
	* Letter from your bank (original) stating credit limit on your credit card
	Students:
	* Letter from the school detailing the purpose of trip if on a Student Exchange program
	* Bonafide Certificate from the educational institution
	* School/ College ID card (optional)
	* Notarized No Objection Certificate from both parents if applicant is a minor
	Travellers unaccompanied by spouses/partners
	* A notary attested NOC on a stamp paper from the unaccompaied spouse
	* Passport copy of the unaccompanied spouse. If not a passport holder, any Govt ID Proof mentioning spouse name can be submitted.
	Additional supporting documents if available
	*Adhaar card (along with a photocopy)
	* FD Receipts from banks
	* Public shares / debuntures certificate
	* Asset evaluation report from a CA
	* All copies of documents must be photocopied and in A4 size paper
Travel Insurance	* Valid Travel Insurance from the Embassy approved companies which covers the days of travel with minimum coverage of EUR 30,000
Disclaimers	* The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification.
	* BPVS offers Visa Facilitation services to our customers against a Service Fee
	* BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy/ Consulate / High Commission

Information Updated on 05.06.2024