

ROMANIA VISA FOR CULTURAL, HUMANITARIAN , SHORT - TERM OR OTHER ACTIVITIES

Documents	Particulars
Passports	* The Applicant should have a passport valid for at least 6 months from the date of application.
Photographs	*3 photographs each * White background; Glossy finish; 80% face coverage with a little shoulder to be seen; Eyes and face to be clearly visible; Dimensions: 45mm x 35mm
Visa Forms	*Online filled application forms with signatures * Signatures for children (below 18 years) to have both parents's signatures along
Covering Letter	* A covering letter from the Applicant addressing The Visa Officer, Embassy of Romania * The Covering Letter should brief the profile of the applicants and the purpose of travel with travel dates * Covering Letter can be on a plain paper for individuals and on the company letterhead for officials / sponsored applicants
Bank Statements	* Original 6 months personal and company's bank statements with the seal and signature from the bank. Bank statements should show funds of maintenance of EUR 50 / day for the whole period but not less than EUR 500 or the equivalent in convertible currency * Bank statements should be of a closing date closer to the date of visa application (A4 size preferred) *Credit Card statements for the last 6 months showing credit limit.
IT Returns	* Latest 3 years Income Tax Acknowledgement / ITR-V (Sarl) of individuals and the company
Itinerary / Air tickets	* Return airtickets with all internal flight / train tickets if any
Purpose of Travel / Accommodation	* Invitation Letter approved by the General Inspectorate for Immigration – Ministry of Internal Affairs (IGI-MAI). *Documents originally issued by the institutions to which they are to move to justify their presence in Romania like invitation letters, entry tickets, enrollments or other program schedules. *Personal Invitation / Sponsorship letter from the inviting company / host in Romania *Any other documents to support your purpose of visit in Romania * Hotel Vouchers or other accommodation proof
Supporting Credentials	Businessmen: * Proprietorship certificate / Certificate of Registration / Memorandum of Association, Articles of Association / Partnership Deed * NOC from other partners or Directors in case of partnership Employees: * Leave sanction letter from the company (from the Government body in case of Government employees / public servants) * Last 3 months Salary Statements (only for Private firms) * Company ID card (optional) * Retirement Certificate or Letter / Copy of Pension Book (for retired employees) Students: Leave sanction letter from the educational institution (for travel during working days) Bonafide Certificate from the educational institution (for travel during vacations) * School/ College ID card (optional) Newly Wed / Honeymooners (if the spouse's name is not endorsed in their passports): * Marriage Certificate (Original) * Wedding Invitation card / Photographs (in case the marriage certificate is not ready) Children travelling and unaccompanied by both the parents / either parent * A notary attested NOC on a stamp paper from both / either of the parent respectively if both/either of them unaccompany * Passport copies / copy of both / either of the parents Travellers unaccompanied by spouses/partners * A notary attested NOC on a stamp paper from the unaccompanied spouse * Passport copy of the unaccompanied spouse. If not a passport holder, any Govt ID Proof mentioning spouse name can be submitted. Additional supporting documents if available * FD Receipts from banks * Public shares / debentures certificate * Asset evaluation report from a CA
Travel Insurance	* Travel and Medical insurance valid one day longer than the period of stay covering the equivalent of 50,000 euros
Disclaimers	* The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification. * The Embassy / Consulate / High Commission hold the rights to call the applicant for a Personal Interview if needed * BPVS offers Visa Facilitation services to our customers against a Service Fee * BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy/ Consulate / High Commission

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