

**SLOVAKIA TOURIST**

| Documents                         | Particulars                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| Passports                         | * Original Passport with atleast 6 months validity and atleast 2 blank pages.                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                                   | * Original old passport booklets if any                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Photographs                       | * 3 photographs each                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                   | * White background; Glossy finish; 80% face coverage with a little shoulder to be seen; Eyes and face to be clearly visible; Dimensions: 45mm x 35mm                                                                                                                                                                                                                                                                                                                                                                                                     |
| Covering Letter                   | * A covering letter per individual / family/ company addressed to The Visa officer, Embassy of the Slovak Republic                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                   | * The Covering Letter should brief the profile of the applicants and the purpose of travel with travel dates                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                                   | * Covering Letter can be on a plain paper for individuals and on the company letterhead for officials / sponsored applicants                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Bank Statements                   | * Original last 6 months personal and company's bank statements with the seal and signature from the bank                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|                                   | * Bank statements should be of relevant and active accounts which shows the proof of funds and income                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                   | * Bank statements should be of a closing date closer to the date of visa application (A4 size preferred)                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                   | *Credit Card statement for the last 6 months.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| IT Returns                        | * Latest 3 years Income Tax Acknowledgement / ITR-V (Saral) of individuals and the company                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Itinerary / Air tickets           | * Return airtickets with all internal flight / train tickets if any                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                   | * Day wise itinerary of the tour                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Purpose of Travel / Accommodation | * Any proof of your accommodation/ purpose at the destination/ Booking Certificate and payment receipts from the tour operator.                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                                   | * Travel agency / hotel voucher – confirmation of payment for stay in Slovakia Voucher conditions: Name and address of travel agency, registration number of voucher, first and last name of hotel guest, date of arrival and departure, description of hotel services, confirmation of the authorized person of the travel agency. If the voucher does not include the confirmation of payment, applicant has to submit separate invoice with the number, stamp and signature of bank statement confirming the payment on the account of hotel /agency. |
|                                   | * First-time visitors in the Schengen area have to mandatorily submit the official Invitation Form verified by the Slovak foreign police department.                                                                                                                                                                                                                                                                                                                                                                                                     |
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| Supporting Credentials            | <b>Businessmen:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                   | * Proprietorship certificate / Certificate of Registration / Memorandum of Association, Articles of Association / Partnership Deed                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                                   | * NOC from other partners or Directors in case of partnership                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                                   | <b>Employees:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                   | * Leave sanction letter from the company (from the Government body in case of Government employees / public servants)                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                                   | * Last 6 months Salary Statements (only for Private firms)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                   | * Company ID card (optional)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                                   | * Retirement Certificate or Letter / Copy of Pension Book (for retired employees)                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                   | * Pension statements for the last three months;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                                   | <b>Students:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                                   | Leave sanction letter from the educational institution (for travel during working days)                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                   | Bonafide Certificate from the educational institution (for travel during vacations)                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                   | * School/ College ID card (optional)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                   | <b>Newly Wed / Honeymooners (if the spouse's name is not endorsed in their passports):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                   | * Marriage Certificate (Original)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                   | * Wedding Invitation card / Photographs (in case the marriage certificate is not ready)                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                   | <b>Children travelling and unaccompanied by both the parents / either parent</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                                   | * A notary attested NOC on a stamp paper from both / either of the parent respectively if both/either of them unaccompany                                                                                                                                                                                                                                                                                                                                                                                                                                |
|                                   | * Passport copies / copy of both / either of the parents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                                   | * In case parents don't have passports , birth certificate of the applicant and copies of the ID cards of the parents.                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                                   | <b>Travellers unaccompanied by spouses/partners</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                   | * A notary attested NOC on a stamp paper from the unaccompanied spouse                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                                   | * Passport copy of the unaccompanied spouse. If not a passport holder, any Govt ID Proof mentioning spouse name can be submitted.                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                   | <b>Additional supporting documents if available</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                   | * FD Receipts from banks                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|                         | * Public shares / debentures certificate                                                                                                                                                                          |
|                         | * Asset evaluation report from a CA                                                                                                                                                                               |
| <b>Travel Insurance</b> | * Valid Travel Insurance from the Embassy approved companies which covers the days of travel with minimum coverage of EUR 30,000                                                                                  |
| <b>Disclaimers</b>      | * The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification. |
|                         | * BPVS offers Visa Facilitation services to our customers against a Service Fee                                                                                                                                   |
|                         | * BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy/ Consulate / High Commission                  |
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Information Updated on 05.06.2024