

BELGIUM FAMILY OR PRIVATE VISIT VISA

| Documents | Particulars |
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| Passports | <ul style="list-style-type: none"> * Original Passport with atleast 6 months validity and atleast 2 blank pages. * Passport should have been issued within last 10 years * Original old passport booklets if any |
| Photographs | <ul style="list-style-type: none"> * 3 photographs each * White background; Glossy finish; 80% face coverage with a little shoulder to be seen; Eyes and face to be clearly visible; Dimensions: 5 cm x 3 cm |
| Covering Letter | <ul style="list-style-type: none"> * A covering letter per individual / family/ company addressed to The Visa Officer, The Consulate General of Belgium * The Covering Letter should brief the purpose of travel and relation to the sponsor * Covering Letter can be on a plain paper for individuals and on the company letterhead for officials / sponsored applicants |
| Bank Statements | <ul style="list-style-type: none"> * Original 3 months personal and company's bank statements with the seal and signature from the bank * Bank statements should be of relevant and active accounts which shows the proof of funds and income * Bank statements should be of a closing date closer to the date of visa application (A4 size preferred) |
| IT Returns | <ul style="list-style-type: none"> * Latest 3 years Income Tax Acknowledgement / ITR-V (Saral) of individuals and the company |
| Itinerary / Air tickets | <ul style="list-style-type: none"> * Return airtickets and proof of other means of travel within Belgium. |
| Purpose of Travel / Accommodation | <ul style="list-style-type: none"> * Invitation of the person in Belgium stating the purpose of stay, address, telephone number, e-mail address and the period of stay of the guest(s). * If the Inviter is sponsoring the stay : Original of a guarantee letter legalized by the municipality where he/she is residing (+ 1 copy) * Copy of the id card or residence permit of the guarantor, mentioning the right to reside in Belgium for an unlimited period. * Family composition (document available at the municipality where the guarantor resides). * Proof of recent income of the guarantor: (3 last salary slip + child benefits) or last income tax assessment paper from the tax department in Belgium |
| Supporting Credentials | <p>Businessmen:</p> <ul style="list-style-type: none"> * Proprietorship certificate / Certificate of Registration / Memorandum of Association, Articles of Association / PartnershipDeed * NOC from other partners or Directors incase of partnership <p>Employees:</p> <ul style="list-style-type: none"> * Leave sanction letter from the company (from the Government body incase of Government employees / public servants) * Last 3 months Salary Statements (only for Private firms) * Company ID card (optional) * Retirement Certificate or Letter / Copy of Pension Book (for retired employees) <p>Students:</p> <ul style="list-style-type: none"> * Leave sanction letter from the educational institution (for travel during working days) * Bonafide Certificate from the educational institution (for travel during vacations) * School/ College ID card (optional) <p>Newly Wed / Honeymooners (if the spouse's name is not endorsed in their passports):</p> <ul style="list-style-type: none"> * Marriage Certificate (Original) * Wedding Invitation card / Photographs (incase the marriage certificate is not ready) <p>Children travelling and unaccompanied by both the parents / either parent</p> <ul style="list-style-type: none"> * A minor accompanied by one parent shall provide a notarized NOC by the other parent , plus copies of parents passports or ID * A minor travelling alone shall provide a notarized NOC by both parents / legal guardians, plus copies of parents passports or ID <p>Travellers unaccompanied by spouses/partners</p> <ul style="list-style-type: none"> * A notary attested NOC on a stamp paper from the unaccompained spouse * Passport copy of the unaccompanied spouse. If not a passport holder, any Govt ID Proof mentioning spouse name can be submitted. <p>Additional supporting documents if available</p> <ul style="list-style-type: none"> * FD Receipts from banks * Public shares / debentures certificate * Asset evaluation report from a CA |
| Travel Insurance | <ul style="list-style-type: none"> * Valid Travel Insurance from the Embassy approved companies which covers the days of travel with minimum coverage of EUR 30,000 |
| Disclaimers | <ul style="list-style-type: none"> * The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification. * The Embassy / Consulate / High Commission hold the rights to call the applicant for a Personal Interview if needed * BPVS offers Visa Facilitation services to our customers against a Service Fee * BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy/ Consulate / High Commission |

Information Updated on 05.06.2024