

BRAZIL SEMINARS / CONFERENCE / SPORT / CULTURAL ACTIVITIES VISA

Documents	Particulars
Passports	*Original passport valid for at least 6 months with atleast 2 blank pages. * Photocopy of the data and amendment pages of the applicant's passport. * Original old passport booklets if any
Photographs	* One photograph with size 4cm x 5cm taken no more than 6 months ago. Scanned photos are not acceptable
Visa Forms	* Applicant needs to complete the Online Visa Application Form
Covering Letter	* A covering letter per individual / family/ company addressed to The Visa officer, Embassy of Brazil * The Covering Letter should brief the profile of the applicants and the purpose of travel with travel dates. Covering letter should state the purpose of visit and day to day details * Covering Letter can be on a plain paper for individuals and on the company letterhead for officials / sponsored applicants
Bank Statements	* Original Bank statements for the last three months stamped and signed by bank officer and showing contact details of the bank. SIMPLE COPIES OR COMPUTER SCANS OF SUCH DOCUMENTS WILL NOT BE ACCEPTED * Bank statements should be of relevant and active accounts which shows the proof of funds and income * Bank statements should be of a closing date closer to the date of visa application (A4 size preferred)
Itinerary / Air tickets	* Return airtickets.
Purpose of Travel / Accommodation	* Hotel Vouchers or other accommodation proof. *For Academic Seminars / Conferences /Congress: - Letter from the organization who will be sponsoring the trip. - Signed invitation letter from the organizers mentioning the following: Details of the proposed visit of the applicant and details if the applicant will receive any monetary benefits. *For Amateur Athletes/ Participants of Art Contests: Signed invitation letter from the organizers of the competition/contests, providing specific information on: a) The activity to be performed; b) Location and duration of the activity/event; c) If the prize money (if any) is from Brazilian sources or not; d) If there will be sale of entry tickets/passes for the event; e) Any monetary benefits that the applicant may receive; f) Responsibility to see that the applicant returns back to India. *Short Term Rotary Exchange Programme: - Letter from the Indian rotary giving details of the selection process and confirmation of selection. - Letter from Rotary in Brazil giving details of Host family mentioning clearly that they would be responsible for the applicant while in Brazil and would ensure the applicant returns back to India after programme.
Supporting Credentials	* Authority letter on the letterhead of the company from the Applicant in favor of Travel Agent to submit and collect the passport. * Credit Card Statements (International) Businessmen: * Proprietorship certificate / Certificate of Registration / Memorandum of Association, Articles of Association / Partnership Deed / PAN Card * NOC from other partners or Directors in case of partnership Employees: * Leave sanction letter from the company (from the Government body in case of Government employees / public servants) * Last 3 months Salary Statements (only for Private firms) * Company ID card (optional) * Retirement Certificate or Letter / Copy of Pension Book (for retired employees) * Pension statements for the last three months; Students: Leave sanction letter from the educational institution (for travel during working days) Bonafide Certificate from the educational institution (for travel during vacations) * School/ College ID card (optional) Newly Wed / Honeymooners (if the spouse's name is not endorsed in their passports): * Marriage Certificate (Original) * Wedding Invitation card / Photographs (in case the marriage certificate is not ready) Special requirements for minors: * Presentation of the original birth certificate or a notarized copy. Copies presented without the original birth certificate must be legalized by the Ministry of External Affairs (MEA), Government of India. Children travelling and unaccompanied by both the parents / either parent

	* A NOC from both of the parents mentioning whether they are accompanying or not accompanying on the travel. * Passport copies / copy of both / either of the parents *In case parents don't have passports , birth certificate of the applicant and copies of the ID cards of the parents. Travellers unaccompanied by spouses/partners * A NOC letter from the unaccompanied spouse * Passport copy of the unaccompanied spouse. If not a passport holder, any Govt ID Proof mentioning spouse name can be submitted.
Disclaimers	* The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification. * BPVS offers Visa Facilitation services to our customers against a Service Fee * BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy/ Consulate / High Commission

Information Updated on 05.06.2024