

**POLAND OFFICIAL VISIT VISA**

Documents	Particulars
<b>Passports</b>	<ul style="list-style-type: none"> <li>* Original Passport with atleast 6 months validity and atleast 2 blank pages.</li> <li>* Original old passport booklets if any</li> </ul>
<b>Photographs</b>	<ul style="list-style-type: none"> <li>* 3 photographs each</li> <li>* White background; Glossy finish; 80% face coverage with a little shoulder to be seen; Eyes and face to be clearly visible; Dimensions: 45mm x 35mm</li> </ul>
<b>Covering Letter</b>	<ul style="list-style-type: none"> <li>* A covering letter per individual / family/ company addressed to The Visa officer,Embassy of the Republic of Poland</li> <li>* The Covering Letter should brief the profile of the applicants and the purpose of travel with travel dates</li> <li>* Covering Letter can be on a plain paper for individuals and on the company letterhead for officials / sponsored applicants</li> </ul>
<b>Bank Statements</b>	<ul style="list-style-type: none"> <li>* Original 6 months personal and company's bank statements with the seal and signature from the bank</li> <li>* Bank statements should be of relevant and active accounts which shows the proof of funds and income</li> <li>* Bank statements should be of a closing date closer to the date of visa application (A4 size preferred)</li> </ul>
<b>IT Returns</b>	<ul style="list-style-type: none"> <li>* Latest 3 years Income Tax Acknowledgement / ITR-V (Saral) of individuals and the company</li> </ul>
<b>Itinerary / Air tickets</b>	<ul style="list-style-type: none"> <li>* Return airtickets with all internal flight / train tickets if any</li> </ul>
<b>Purpose of Travel / Accommodation</b>	<ul style="list-style-type: none"> <li>*Copy of the official invitation</li> <li>* Note verbale issued by the sending authority(ies) concerned confirming the identity of the applicant, the purpose of the journey (meetings, consultations, negotiations or events held by intergovernmental organisations), the period of intended stay, the place of stay.</li> </ul>
<b>Supporting Credentials</b>	<p><b>Travellers unaccompanied by spouses/partners</b></p> <ul style="list-style-type: none"> <li>* A notary attested NOC on a stamp paper from the unaccompaied spouse</li> <li>* Passport copy of the unaccompanied spouse. If not a passport holder, any Govt ID Proof mentioning spouse name can be submitted.</li> </ul> <p><b>Additional supporting documents if available</b></p> <ul style="list-style-type: none"> <li>* FD Receipts from banks</li> <li>* Public shares / debuntures certificate</li> <li>* Asset evaluation report from a CA</li> </ul>
<b>Travel Insurance</b>	<ul style="list-style-type: none"> <li>* Valid Travel Insurance from the Embassy approved companies which covers the days of travel with minimum coverage of EUR 30,000</li> </ul>
<b>Disclaimers</b>	<ul style="list-style-type: none"> <li>* The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification.</li> <li><b>* Visa applications should be submitted by the applicant IN PERSON. A short interview will be conducted by Consulate / Embassy on the same day.</b></li> <li>* BPVS offers Visa Facilitation services to our customers against a Service Fee</li> <li>* BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy/ Consulate / High Commission</li> </ul>

Information Updated on 05.06.2024