

SWITZERLAND VISA FOR SHORT TERM STUDENT (UP TO 90 DAYS)

Country	Type of Visa:
Documents	Particulars
Passports	<ul style="list-style-type: none"> * Original Passport with atleast 6 months validity and atleast 2 blank pages. * Original old passport booklets if any
Photographs	<ul style="list-style-type: none"> *3 photographs each * White background; Glossy finish; 80% face coverage with a little shoulder to be seen; Eyes and face to be clearly visible; Dimensions: 45mm x 35mm
Covering Letter	<ul style="list-style-type: none"> * A covering letter per individual / family/ company addressed to The Visa officer, Embassy of Switzerland * The Covering Letter should brief the profile of the applicants and the reason for pursuing studies in Switzerland, future plans: professional development intended by the student after having finished his/her studies in Switzerland, explanation on how the student is going to benefit from his/her studies in the future and a confirmation that the student will leave Switzerland after the completion of the studies. * Covering Letter can be on a plain paper for individuals and on the company letterhead for officials / sponsored applicants
Bank Statements	<ul style="list-style-type: none"> * Original 6 months personal and company's bank statements with the seal and signature from the bank * Bank statements should be of relevant and active accounts which shows the proof of funds and income * Bank statements should be of a closing date closer to the date of visa application (A4 size preferred)
IT Returns	<ul style="list-style-type: none"> * Latest 3 years Income Tax Acknowledgement / ITR-V (SaraI) of individuals and the company
Itinerary / Air tickets	<ul style="list-style-type: none"> * Return airtickets with all internal flight / train tickets if any
Purpose of Travel / Accommodation	<ul style="list-style-type: none"> * Acceptance / confirmation / registration letter from the school, university, etc. * Proof that the Swiss school/university, etc. entrance fee has been paid (with relevant bank statement), if applicable. * Previous diplomas, certificates, English language certificates (such as TOEFL or IELTS) or German, French or Italian language certificates if available * Curriculum Vitae * Hotel vouchers or Hostel or other lodging proof.
Supporting Credentials	<p>The documents of the applicant or the sponsoring person (parents, etc...) if no fellowship is granted, have to be originals, in format A4, with stamp and signature of Bank.</p> <p>Employees:</p> <ul style="list-style-type: none"> * Leave sanction letter from the company (from the Government body incase of Government employees / public servants) * Last 3 months Salary Statements (only for Private firms) * Company ID card (optional) * Retirement Certificate or Letter / Copy of Pension Book (for retired employees) <p>Students:</p> <ul style="list-style-type: none"> * Letter from the school detailing the purpose of trip if on a Student Exchange program * Bonafide Certificate from the educational institution * School/ College ID card (optional) <p>Travellers unaccompanied by spouses/partners</p> <ul style="list-style-type: none"> * A notary attested NOC on a stamp paper from the unaccompanied spouse * Passport copy of the unaccompanied spouse. If not a passport holder, any Govt ID Proof mentioning spouse name can be submitted. <p>Additional supporting documents if available</p> <ul style="list-style-type: none"> * FD Receipts from banks * Public shares / debentures certificate * Asset evaluation report from a CA
Travel Insurance	<ul style="list-style-type: none"> * Valid Travel Insurance from the Embassy approved companies which covers the days of travel with minimum coverage of EUR 30,000
Disclaimers	<ul style="list-style-type: none"> * The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification. * BPVS offers Visa Facilitation services to our customers against a Service Fee * BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy/ Consulate / High Commission

Information Updated on 05.06.2024