

CONGO BUSINESS VISA

Documents	Particulars
Passports	* Original Passport with atleast 6 months validity and atleast 2 blank pages. * Original old passport booklets if any
Photographs	* 3 photographs each * White background; Glossy finish; 80% face coverage with a little shoulder to be seen; Eyes and face to be clearly visible; Dimensions: 45mm x 35mm
Covering Letter	* A covering letter per individual / family/ company addressed to The Visa Officer, Embassy of Congo * The Covering Letter should brief the profile of the applicants and the purpose of travel with travel dates * Covering Letter can be on a plain paper for individuals and on the company letterhead for officials / sponsored applicants
Bank Statements	* Original 3 months personal and company's bank statements with the seal and signature from the bank and with funds amounting to at least 5000 USD for the first 6 months during your stay in the Democratic Republic of Congo. * Bank statements should be of relevant and active accounts which shows the proof of funds and income * Bank statements should be of a closing date closer to the date of visa application (A4 size preferred) * Copy of international credit card with three months credit card statement
Itinerary / Air tickets	* Return airtickets with all internal flight / train tickets if any * Day wise itinerary of the tour
Purpose of Travel / Accommodation	* Sponsorship letter from Indian company explaining the purpose of the trip and providing a financial guarantee. The letter must bear the original signature of the authorized representative from the company. * A letter of invitation from the company or partners to be visited in the Democratic Republic of the Congo. The letter must be on company letterhead and signed by a representative of the company and should include the applicant's name and the name, address, and telephone number for a contact person at the overseas company. This letter must be notarized at City Hall in the DRC, it must also be legalized by the DRC Ministry of Foreign Affairs and submitted with a formal declaration of liability "engagement de prise en charge" issued by the Direction Générale des Migrations (DGM). * International Certificate of Vaccination for Yellow Fever * Hotel vouchers
Supporting Credentials	Businessmen: * Proprietorship certificate / Certificate of Registration / Memorandum of Association, Articles of Association / Partnership Deed * NOC from other partners or Directors in case of partnership Employees: * Leave sanction letter from the company (from the Government body in case of Government employees / public servants) * Last 3 months Salary Statements (only for Private firms) * Company ID card (optional) * Retirement Certificate or Letter / Copy of Pension Book (for retired employees) Students: * Leave sanction letter from the educational institution (for travel during working days) * Bonafide Certificate from the educational institution (for travel during vacations) * School/ College ID card (optional) Newly Wed / Honeymooners (if the spouse's name is not endorsed in their passports): * Marriage Certificate (Original) * Wedding Invitation card / Photographs (in case the marriage certificate is not ready) Children travelling and unaccompanied by both the parents / either parent * A notary attested NOC on a stamp paper from both / either of the parent respectively if both/either of them unaccompany * Passport copies / copy of both / either of the parents Travellers unaccompanied by spouses/partners * A notary attested NOC on a stamp paper from the unaccompanied spouse * Passport copy of the unaccompanied spouse. If not a passport holder, any Govt ID Proof mentioning spouse name can be submitted. Additional supporting documents if available * FD Receipts from banks * Public shares / debentures certificate * Asset evaluation report from a CA * Endorsement on passport / receipt of purchase of foreign exchange
Travel Insurance	* Valid Travel Insurance which covers the days of travel
Disclaimers	* The above list of documents are the standard requirements for the visa application. The Embassy / Consulate/ High Commission/ Application Centres hold the rights to demand further documents for verification. * The Embassy / Consulate / High Commission hold the rights to call the applicant for a Personal Interview if needed * BPVS offers Visa Facilitation services to our customers against a Service Fee * BPVS at no stage guarantees the outcome of any visa application. The decisions on the Visa applications would be at the sole discretion of the respective Embassy/ Consulate / High Commission

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